

# Expectations for pupils for remote learning



'Growing & Learning Together'



Children you are expected to behave as you would do if you were in school - following displaying our life and learning values. Our behaviour policy still stands regardless of whether we are remote learning or in school learning.

## Join:

Join the meeting on time. When you enter the meeting, make sure you are in a quiet place without distractions (TV, pets, etc.)

## Mute:

As soon as you enter the meeting, please mute your microphone. If you are called on to answer a question, you may unmute yourself. Hit the mute button again when you are finished.

## Be prepared:

Come to any meetings prepared with your notebook/paper and a pencil/pen handy. Ensure that you check your timetable when remote learning and complete and return any work completed.

## Questions:

If you have a question/comment during the meeting, please use the raise hand button. When they call on you, you can unmute yourself and state your question/comment. If you do not have the raise hand button, post your first name in the 'chat' and wait for the teacher to call your name.

## DO:

- Dress appropriately, make sure you are ready for the day
- Join on time
- Mute yourself immediately
- Pay attention and contribute where needed
- Only use the chat when necessary
- Refrain from eating during meetings
- Put your 'hand up' to show that you are waiting to ask or answer a question/make a comment.

## DON'T:

- Have distractions nearby
- Use the chat disrespectfully or inappropriately
- Use the chat to speak to your friends unless asked to by the staff member.
- Share your screen unless directed to by the staff member.
- Unmute yourself unless you are told
- Stay on the TEAMS meeting after class has ended