

## **Teaching Assistant – Job Description**

**Post title:** Teaching Assistant

**Working across:** Key Stage 1 and Key Stage 2

**Responsible to:** Class Teacher / HLTA / Senior Leadership Team

### **Main purpose of the role**

To support teachers, HLTAs and cover supervisors in delivering high-quality learning experiences and in promoting the academic, social and emotional development of all pupils.

### **Key responsibilities**

#### **Support for pupils**

- Support individual pupils and small groups to access learning, including those with additional needs.
- Promote positive behaviour, emotional wellbeing and engagement in learning.
- Support pupils' personal, social and emotional development.
- Encourage independence, resilience and confidence.

#### **Support for teachers, HLTAs and learning**

- Work under the direction of teachers to support learning activities in the classroom and around the school.
- Prepare resources and support learning tasks as directed.
- Contribute to the assessment of pupils by providing feedback to teachers and HLTAs.
- Support the delivery of interventions and targeted support programmes.

#### **Support for the school**

- Work flexibly across KS1 and KS2 as required.
- Support whole-school activities, events and enrichment opportunities.
- Contribute positively to the wider life of the school.
- Uphold the school's values, behaviour expectations and safeguarding procedures.

#### **Professional development and progression**

- Engage fully in CPD and performance development processes.
- Demonstrate a commitment to developing teaching and learning skills.
- Work towards increased responsibility, including the potential to undertake cover supervisor duties over time, subject to training and experience.

#### **Safeguarding and wellbeing**

- Promote the welfare, safety and wellbeing of all pupils.

- Follow safeguarding, behaviour and health and safety procedures at all times.